



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

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BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

STATE PROJECT NO. *
 F.A.P. NO. *
 NAME
 ROUTE *
 * PARISH

MEMORANDUM:

TO: MR. N. KENT ISRAEL
 ROAD DESIGN ENGINEER ADMINISTRATOR

FROM: *
 REAL ESTATE AGENT 3

DATE: October 3, 2003

(PICK THE APPROPRIATE SUBJECT AND DELETE THE OTHER TWO)

SUBJECT: Special Agreements and Improvement
Disposition List

SUBJECT: Special Agreements

SUBJECT: Improvement Disposition List

(PICK THE APPROPRIATE PARAGRAPH AND DELETE THE OTHER TWO)

During negotiations on the captioned project, the attached special right of way considerations were granted to owners of required properties. Also attached is the Improvement Disposition List for this project. Please make the necessary changes in the contract and construction plans for the project.

During negotiations on the captioned project, the attached special right of way considerations were granted to owners of required properties. Please make the necessary changes in the contract and construction plans for the project.

Attached is the Improvement Disposition List for the captioned project. Please make the necessary changes in the contract and construction plans for the project.

ATTACHMENTS

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE